

# HR Knowledge Cloud

HR is a complex and challenging responsibility. When you're looking for HR info, it's better to rely on HR experts—especially when it comes to managing compliance and employee relations issues.

## DIRECT ACCESS TO AN EXCEPTIONAL HR KNOWLEDGE RESOURCE

With HR Knowledge Cloud, you'll always have the latest, most extensive, and most accurate HR information. We give client administrators direct access to the same professional resource our HR experts use.\* Available 24/7, this trusted resource supplements the personalized service from our dedicated HR Managers. And, it delivers these notable benefits to your company:



### Trusted HR Expertise

Get the info you need, when you need it, and how you need it.



### Comprehensive HR Compliance Info

Foster compliant practices by reviewing updated employment law summaries.



### First-Rate Organizational HR Fitness

Learn about your HR strengths and potential gaps, and get professional resources for improved outcomes.

## IT'S THE FASTER, BETTER WAY TO RELIABLE HR INFO

The extensive array of trusted HR info on HR Knowledge Cloud ensures you'll find what you need. Your HR Manager will introduce you to HR Knowledge Cloud and show you around. It'll quickly become your favorite HR resource. Many materials are downloadable—making them easy to share with your staff.

### Catch Up Quickly on the Home Page

The Home Page keeps you in-the-know with *News of the Day*, *What's New for You*, and *Most Popular Posts*. You'll find updates based on your Follows and Favorites, as well as a *Featured Training* section.

### Select Your Search Method Based on What You Need

#### 1 Site-Wide Searches Are Faster Than Fast.

Use the search bar on the Home Page to scan info and begin research. Filter your results by region and up to 14 "content types."

You can select from videos, articles, and guides to laws and policies—plus on-demand training courses and more. On the administrative side, you'll find letters, forms, checklists, and calculators.

#### 2 Subject-Matter Searches Find & Arrange Content for You.

Select a category on the Home Page and use the menu to locate your subject.

This search method also delivers Quick Links to *Recommendations*, *What's New*, and *Most Popular*—giving you quick access to more information related to your subject.



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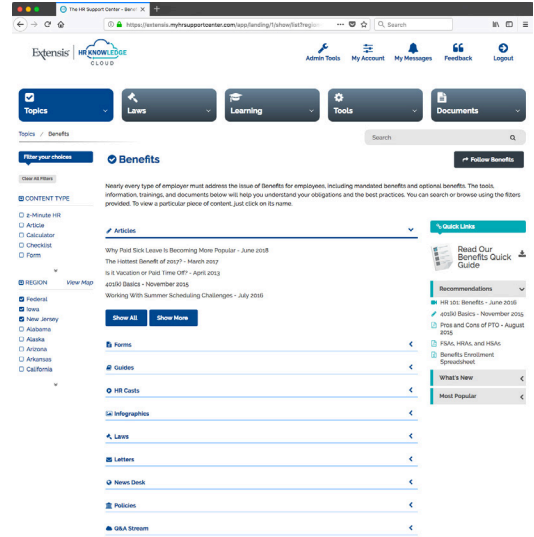
## HR CATEGORIES MAKE YOUR SUBJECT-MATTER SEARCHES EASIER

HR information is divided into five major categories. Each category has its own menu of most frequently-searched subjects.

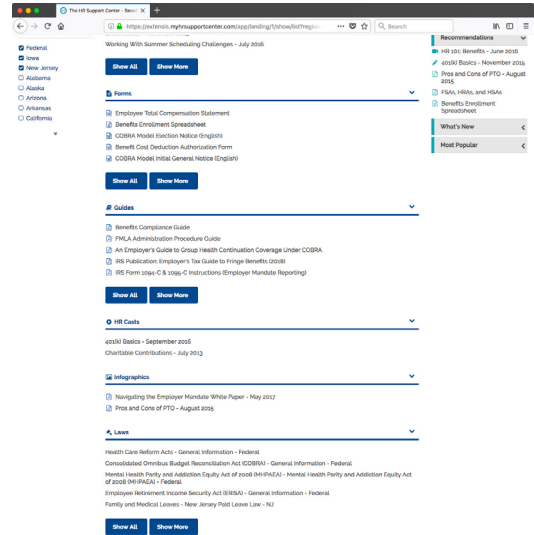
Here's a summary of what you'll find by category:

<b>TOPICS</b>	The 12 hottest HR topics are here—giving you a one-stop searching experience.
<b>LAWS</b>	Summaries of federal and state employment laws are easy to review, understand, and compare.
<b>LEARNING</b>	The comprehensive learning library has resources for different learning styles.
<b>TOOLS</b>	From calculators to a policy library, our tools will make your HR life simpler. Request an employee handbook and use the <i>HR Fitness Test</i> to evaluate your HR program and guide improvements.
<b>DOCUMENTS</b>	You'll find HR letters, checklists, guides, and forms to fit your business needs.

## HR KNOWLEDGE CLOUD Delivers Answers to Your Questions



View the width and breadth of info for each search.



Then, refine, refine, and refine—to suit your need.

## CONTACT US TO LEARN MORE



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\*HR Knowledge Cloud is included in our HRCloud services. One client administrator per client will have direct access to HR Knowledge Cloud.

NOTE: HR Knowledge Cloud does not constitute legal information or advice.

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